

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
FEBRUARY 12, 2018
BARTOW AIRPORT, 5:30 P.M.

Chairman Longworth called the meeting to order at 5:32 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, January 8, 2018 at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman Leo E. Longworth, Mr. W.H. "Billy" Simpson, Mr. Warren P. "Pat" Huff, Ms. Trish Pfeiffer, Mr. Sean Parker, Attorney, and Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Mr. James M. "Mel" Parker, Ms. Michelle Sestile, Ms. Jennifer Baisden, Bartow Municipal Airport, Mr. Michael Moon, Hanson Professional Services. Absent from the meeting was Mr. James F. Clements, due to illness.

Chairman Longworth asked if there were any corrections or additions to the Minutes of January 8, 2018 Regular Meeting. Mr. Simpson moved, Mr. Huff seconded to accept the Minutes of January 8, 2018 as published. All members voted yes, and the motion carried.

Chairman Longworth asked if there were any Public Comment on matters not appearing on the Agenda-There were none.

Chairman Longworth asked if there were any Public Comment on matters appearing on this Agenda, but not scheduled for separate public hearing-There were none.

Mr. Helms opened the meeting by informing the Board that two items had presented themselves after the agenda packs had gone out the Wednesday prior. The first being the Cost Contract with Cobb Site Development for the Airfield Drainage Improvement project in the amount of \$554,841.82 with the FAA paying 90%, FDOT paying 5% and the Airport's portion being 5%.

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Mr. Huff moved, Ms. Pfeiffer seconded to approve the Cost Contract with Cobb Site Development to complete the Airfield Drainage Improvement project. Chairman Longworth asked what the \$1,000.00 liquidation amount was, and Mr. Helms explained, that is if the contractor does not complete the required phase within the allotted time the contractor is responsible for the additional cost per day until the phase is completed. Chairman Longworth then asked why the date was so far back from the actual date of being signed and Mr. Helms stated that the contractor, Cobb Site Development had originally mailed the contract to the wrong address.

All members voted yes, and the motion carried.

Mr. Helms then addressed the Board regarding a proposal to establish a Buzz Aldrin Air and Space Museum. Mr. Helms stated that he has a lead (Mr. Mark Daniels) he has worked with in the past who contracts with the government using A-4 Skyhawk fighter jets and other aircraft who would like his aircraft based in one location. Mr. Daniels has a 501(c)(3) and is connected with many people in the aviation industry. Mr. Helms stated that Mr. Daniels called and has met with him and toured the Airport facilities and called Saturday to inform Mr. Helms that he has spoken to Dr. Aldrin regarding the Buzz Aldrin Air and Space Museum Program and it is his wish to be a Board member of the Museum. Mr. Helms asked the Board if this is something they would be interested in pursuing and that it is in the very beginning stages and will be a lot of work.

Mr. Simpson asked where Mr. Daniels aircraft are located at this time and Mr. Helms stated in Ft. Lauderdale and other airports but wasn't sure of the locations. Mr. Helms stated that he would like to have a "kick off" event marking the 50th anniversary of Buzz Aldrin's historic walk on the moon at Bartow where Dr. Aldrin's initial flight training occurred. Mr. Helms stated that Mr. Daniels has received interest from an operator of F-104 Starfighters willing to conduct a fly over during the event. The F-104's will not be able to land however, due to runway lengths being too short at Bartow.

Mr. Simpson stated that he loves the idea but asked where the proposed funding was going to come from. Mr. Helms answered that lobbying private and public donations with no direct expense to the Airport.

Mr. Huff stated that he did not want it to interfere with the existing Airport museum room located in the terminal.

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Mr. Helms stated that it wouldn't and in the preliminary stages they were looking at the other half of Building #420 which is the old terminal building as the museum location, with potential for construction of a stand-alone building in the future.

Mr. Huff stated that he would want to see proof that Dr. Aldrin is on board and interested in backing this endeavor.

Ms. Pfeiffer stated that she was very excited about the prospect of it, and to please keep pursuing it that it would be a great addition for the Airport.

After further discussion the Board provided consensus approval for Mr. Helms to pursue this opportunity.

Financial Statement-Discussed and answered questions. Mr. Huff stated that it looked good.

Airport Attorney-reported that there is continued progress going between the Airport and the two primary tenants that the new entry road project is going to affect. Mr. Parker stated that the revisions to the two leased areas are being worked on now. Mr. Longworth asked, "after the modifications are completed on the two leases, can the Airport immediately proceed?" Mr. Parker answered "yes" with the design phase.

Ms. Pfeiffer asked about the fact the Airport is in jeopardy of losing funding because of the delay in the entry road project. Mr. Helms stated that the tenants in question have been notified that there will be no more changes; the engineers have been given the go ahead to finalize the design phase by June 30, 2018. Chairman Longworth asked if construction would start this year and Mr. Helms answered that it would hopefully be started by the end of this year.

Old Business-Ms. Pfeiffer readdressed the matter of the "Welcome Reception" for Mr. Helms. The original proposed date of March 15th was not going to work and asked about March 22nd, Chairman Longworth stated that was not a good date for him. So, the new proposed date for the reception is March 20th, 2018 at 5:00 to be held at the Airport terminal building. Ms. Pfeiffer stated the Bartow Chamber of Commerce will handle the business community and asked if the Airport tenants should be invited. Mr. Huff and Mr. Helms stated that absolutely they felt the tenants should be invited. Mr.

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Simpson asked if the reception could be held in the lobby of the Airport and not the conference room, and the answer was a unanimous "yes." The reception costs will come from the Airport's budget.

New Business-There was no New Business.

Mr. Simpson asked how PalletOne was coming along and Mr. Helms answered that they are well on their way to being fully moved in.

Resolutions:

Lease with Apartmentkitchensfast.com, LLC, Building #223 (4080 Echo Avenue) for a Primary Term of (3) Years, with One (1), Three (3) Year Option, at \$2,250.00 Per Month. Resolution No. 1152. (New Lease).

Mr. Simpson moved, Mr. Huff seconded to Adopt Resolution No. 1152. All members voted yes, and the motion carried.

Ms. Pfeiffer commented that she had received calls about the hangar area being edged and that the pilots were very happy about the way it made the area look. Mr. Helms stated that the maintenance department had been working on a lot of Hurricane damage and that they were finally able to get back to work on some beautification of areas on the Airport.

Mr. Simpson asked about the demolition of the old water plant on the Airport as requested. Mr. Helms stated that the City of Bartow had been out to look at the area and realized they did not have the resources to raze the area and were currently looking into having a contractor perform the work

There being no further business to come before the Airport Authority, the meeting was adjourned at 6:15 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

By: _____
CHAIRPERSON

ATTEST: _____
SECRETARY