

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
APRIL 9, 2018
BARTOW AIRPORT, 5:30 P.M.

Chairman Longworth called the meeting to order at 5:30 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, April 9, 2018 at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman Leo E. Longworth, W.H. "Billy" Simpson, Mr. Warren P. "Pat" Huff, Ms. Trish Pfeiffer, Mr. James F. Clements, Mr. Sean Parker, Attorney, and Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Mr. James M. "Mel" Parker, Ms. Michelle Sestile, Ms. Jennifer Baisden, Bartow Municipal Airport. Mr. Bill Prange, AECOM, Mr. Scott Sjoblom, newly elected Bartow City Commissioner/Bartow Airport Authority Board Member, Mr. Rob Clancy, EDC, and Mr. Larry Barnes, of Sabal Transport.

Chairman Longworth asked if there were any corrections or additions to the Minutes of March 12, 2018 Regular Meeting. Mr. Simpson moved, Mr. Clements seconded to accept the Minutes of March 12, 2018 as published. Chairman Longworth stated that the Minutes noted Chairman Longworth was attending the Florida League of Cities meeting for the March meeting, when he was at the National League of Cities meeting, and wanted that correction noted in the Minutes. All members voted yes, and the motion carried.

Chairman Longworth asked if there were any Public Comment on matters not appearing on the Agenda-There were none.

Chairman Longworth asked if there were any Public Comment on matters appearing on this Agenda, but not scheduled for separate public hearing-There were none.

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Chairman Longworth then stated that Mr. Larry Barnes, of Sabal Transport was present and wished to address the Board and turned the floor over to Mr. Barnes. Mr. Larry Barnes stated to the Board that his business Sabal Transport, Inc. has been a tenant and in business at the Airport for 35 years. Mr. Barnes stated that his leased area is having paving issues and that after it rains the pot holes and divots accumulate so much rain water that it has to be pumped off the leased area. Mr. Barnes stated that he speculates the pavement is at least 75 years old and that 20 businesses on the airport reap the benefits of the trucking industry.

Ms. Pfeiffer asked, "What is going on?" Mr. Barnes answered that he is trying to get asphalt paving at his leased area.

Chairman Longworth asked Mr. Helms if he was aware of this issue and Mr. Helms answered "yes."

Mr. Clements asked Mr. Helms to review with the Board what happened in October. Mr. Helms stated that Mr. Barnes had spoken to Ms. Barrow and she informed Mr. Barnes that the cost would be \$53,200.00. Mr. Barnes stated that those numbers were not for the total amount of asphalt needed.

There were a couple of options discussed. Mr. Simpson asked Mr. Helms to do the research and bring an estimated cost back to the Airport Authority Board at May's meeting.

Ms. Pfeiffer stated that Mr. Helms has a good handle on what is going on in the Industrial Park and the Airport.

Mr. Huff stated that Mr. Barnes wants to incur no costs out of pocket to maintain the infrastructure of his leased area.

Mr. Parker stated that Mr. Barnes was speaking of a broader problem than just his leased area.

Mr. Helms started his portion of the meeting by informing the Board that the Airport Staff has reviewed the entry road design in detail and obtained updated construction estimates. Based on those estimates and the evaluation of the new road's benefit to the Airport, staff recommends splitting the road construction into two phases.

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The first phase being the extension of the Airport Boulevard to Delta Avenue would be constructed upon design completion as it is needed to return airside access to existing aviation related buildings and property. The second phase, extending Airport Blvd. from Delta Avenue to U.S. 17 will be completed at a later date to be determined in the future. An updated description of project costs and revised project schedule were provided for the Board's review.

Mr. Helms stated that in having individual meetings with each Board Member and going through the details, cost estimate summary, etc., everyone was in agreement with the Mr. Helms' recommendation for the two phases.

Mr. Simpson moved, Ms. Pfeiffer seconded that moving the new entry road project into two phases of construction was the best solution moving forward. Mr. Parker stated to refresh the Board it appeared that Americold is agreeable to have the entry road go around behind the Americold leased building area. All members voted yes, and the motion carried.

Ms. Pfeiffer asked about the timeline i.e. moving forward with AECOM redoing the design phase. The projection would be to have a bid opening September 18, 2018 start construction in October of 2018 through April of 2019.

Mr. Helms then explained that AECOM's Supplemental Agreement No. 6 authorizes AECOM to provide additional services necessary to accommodate modifications to entry road project utilities, electrical and drainage design. Mr. Simpson moved, Ms. Pfeiffer seconded to authorize AECOM's Supplemental Agreement No. 6. All members voted yes, and the motion carried.

Mr. Clements took the floor and addressed AECOM's representative Mr. Bill Prange. Mr. Clements stated that AECOM has been the Airport's engineers since the onset of the planning for the new entry road project. The Board feels like AECOM is responsible for dropping the ball. Mr. Clements stated that in going forward he wants to take a closer look at AECOM's contract with the Airport. Mr. Clements stated his disappointment on the way the new entry road project has been handled; Ms. Pfeiffer stated that she also feels the same way.

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Mr. Prange stated that this project is a complex project but stated that Mr. Clements' comments are duly noted and explained to the Board that over the years since this project was first being talked about and planned the scope has changed. Mr. Prange stated that in planning phases issues arise and the scope of the projects change and that even after 30 years being an employee of AECOM they cannot be foreseen.

Mr. Helms reminded the Board that the Airport is currently completing Phase I of the Airfield Drainage Project which is being funded by the FAA and the FDOT. The FAA has indicated that they are planning to fund Phase II of the project in the next funding cycle. They have requested that the Airport complete the design project at this time. Task Order Number 05 with Hanson Professional services is a contract for design services only, in the amount of \$58,935.00.

The scope of this service includes engineering, environmental, design and permitting services for Airfield Drainage Rehabilitation including grading and drainage structure rehabilitation. The FAA will fund 90% of the cost of this project. Mr. Simpson moved, Ms. Pfeiffer seconded to approve Hanson Professional Services Task Order No. 05, Phase II. All members voted yes and the motion carried.

Financial Statement-Discussed and answered questions. Mr. Simpson asked Mr. Huff how it looks, and Mr. Huff stated that it looks good for this time of the year.

Mr. Helms stated that the Sun n' Fun turnout will hopefully be good starting Wednesday through the weekend, since that is when the weather is supposed to clear up. Also, the Thunderbird's would not be performing this year at Sun n' Fun due to a crash in Nevada that has one plane down and the team on "stand down."

Airport Attorney-Mr. Parker stated that Mid-Florida Lumber only has a few years left on their original lease agreement. An appraisal needs to be done to determine what the increase will be to bring that leased area up to Fair Market Value. Mr. Clements asked Mr. Helms to put an appraisal on the "to do list." Mr. Clements wants to know what can be done to maximize the value of that property to the Airport and aviation related tenants.

Old Business- There was none.

New Business-Ms. Pfeiffer reminded the Board that the Chamber Fun Thursday will be May 10th, at 5:15. Ms. Pfeiffer is handling the catering and will get Ms. Sestile the invitation to get out to the Airport Tenants so they may attend.

Chairman Longworth congratulated Mr. Scott Sjoblom on his winning the election and welcomed him to the Airport Authority Board.

Mr. Simpson asked Mr. Helms about the Tower. Mr. Helms stated that the air traffic control tower was back in service. Mr. Helms stated that there is however some equipment that still hasn't arrived at the Airport, but it is on the way.

Chairman Longworth stated that he did not want to adjourn the meeting without recognizing Mr. Pat Huff for his dedicated service to the Bartow City Commission and Bartow Municipal Airport for the past 18 years. Chairman Longworth also recognized Mr. Huff for spearheading the Museum room located inside the Airport terminal.

Mr. Huff thanked everyone and stated that he believes the Airport is a "gem" for the City of Bartow.

Mr. Helms stated that he has enjoyed his and Mr. Huff's dialogue and noted that Mr. Huff is held in high regard by the staff and will be missed.

Mr. Huff stated that he felt the Airport has a great team in place and wishes the Airport continued success and good luck.

Resolutions:

Lease with Brightview Landscape Services, Inc., a Florida Corporation, Building #217 (795 Mooney Street) for a Primary Term of Two (2) Years, with One (1), Three (3) Year Option, at \$3,050.00 Per Month. Resolution No. 1154 (New Lease)

Mr. Clements moved, Ms. Pfeiffer seconded to Adopt Resolution No. 1154. All members voted yes, and the motion carried.

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Lease with Natural Electric, LLC, Building #230 (5355 Airport Blvd.) for a Primary Term of One (1) Year, with One (1), One (1) Year Option, at \$2,150.00 Per Month. Resolution No. 1155. (New Lease)

Mr. Clements moved, Ms. Pfeiffer seconded to Adopt Resolution No. 1155. All members voted yes, and the motion carried.

Lease with Air Methods Corporation, Building #415 (5581 Airport Blvd.) for a Primary Term of One (1) Year, with Five (5), One (1) Year Options, at \$3,575.00 Per Month. Resolution No. 1156. (Lease Renewal)

Ms. Pfeiffer moved, Mr. Clements seconded to Adopt Resolution No. 1156. All members voted yes, and the motion carried.

There being no further business to come before the Airport Authority, the meeting was adjourned at 6:41 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

By: _____
CHAIRPERSON

ATTEST: _____
SECRETARY