

**MINUTES**  
**BARTOW AIRPORT AUTHORITY**  
**REGULAR MEETING**  
**DECEMBER 9, 2019**  
**BARTOW AIRPORT, 5:30 P.M.**

Chairman Sjoblom called the meeting to order at 5:32 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, December 9, 2019 at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman, Mr. Scott Sjoblom, Ms. Trish Pfeiffer, Mr. James F. Clements, Mr. William H. "Billy" Simpson and Mr. Leo E. Longworth, Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Deputy Executive Director, Ms. Michelle Sestile and Mr. Mel Parker, Bartow Executive Airport. Also, present, Mr. Justin Edwards, of ICE Consultants, Ms. Kimberly Castro and Ms. Danielle Priest, of Amherst Consulting. Mr. Sean R. Parker, Airport Attorney, was excused absent.

Chairman Sjoblom asked if there were any corrections or additions to the Minutes of October 14, 2019 Regular Meeting. Ms. Pfeiffer moved; Mr. Clements seconded to accept the Minutes of October 14, 2019 as published. All members voted yes, and the motion carried.

Chairman Sjoblom asked if there were any Public Comments on matters not appearing on the Agenda-There were none.

Chairman Sjoblom asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearing-There were none.

Mr. Helms opened by extending Happy Thanksgiving and Merry Christmas wishes to the Board. He then went on to review with the Board the October and November 2019 Financial Statements. Mr. Helms stated that there was an increase in property taxes and insurance premiums. After answering questions from the Board, they expressed that the Financial Statements look "good".

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Mr. Helms then reviewed the 4<sup>th</sup> Quarter Year End Report. Mr. Helms stated that the Airport started out slower than last year but ended higher. The Hangars are at 100% capacity with a waiting list and the Industrial Park is as full as it has been since Mr. Helms' employment. The Board agreed that the 4<sup>th</sup> Quarter Year End Report looks good.

Mr. Helms then extended an invitation to the Board to the Airport's Christmas staff luncheon.

Airport Attorney-Not Present.

Under Old Business-The Board complimented the Airport on the Trunk or Treat event held the Tuesday before Halloween. Ms. Pfeiffer stated that it was a great event for the kids and Public Relations for the Airport. Mr. Simpson stated that he appreciated that the education of the Airport was also a part of the event. Chairman Sjoblom suggested that the next one be promoted in Gordonville, Wheeler Heights and through the churches and schools. Mr. Longworth suggested meeting with Ms. Washington who is a great resource for the community.

Mr. Helms stated that Pro Metal Improvements has asked to lease all adjacent property when they become available. They will relocate their operations to the Airport in January 2020.

Under New Business-There was none.

Resolutions:

Lease with Pro Metal Coating II, Inc., Building #228 (638 Cessna Street) for a Primary Term of Two (2) Years, with One (1), Two (2) Year Option at \$1,275.00 Per Month. (New Lease) Resolution No. 1190.

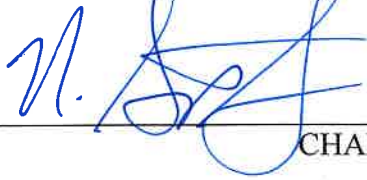
Mr. Simpson moved, Mr. Clements seconded to Adopt Resolution No. 1190. All members voted yes, and the motion carried.

There being nothing further to discuss Chairman Sjoblom adjourned the meeting at 6:00 pm.

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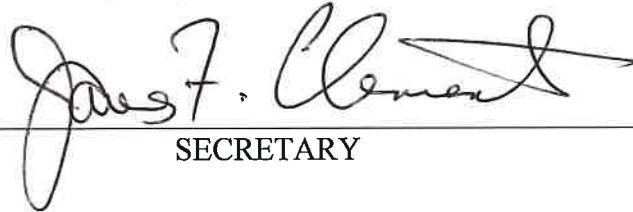
**BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY**

BY: \_\_\_\_\_



CHAIRPERSON

ATTEST: \_\_\_\_\_



SECRETARY