

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
NOVEMBER 13, 2023
BARTOW AIRPORT, 5:30 P.M.

Chair Adams called the meeting to order at 5:33 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, November 13, 2023, at Bartow Airport, Bartow, Florida. Airport Board members present were Chair Mr. Nick Adams, Ms. Trish Pfeiffer, Mr. Steve Githens, and Mr. Sean Parker Airport Attorney. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Mr. Mel Parker and Ms. Michelle Mathews, Bartow Executive Airport, Mr. Jay Scalise and Mr. Gerald Cochran. Mr. Leo Longworth arrived at 5:40 and Ms. Tanya Tucker was absent.

Chair Adams asked if there were any corrections or additions to the Minutes of October 9, 2023.

Mr. Githens moved, Ms. Pfeiffer seconded to approve the Minutes of October 9, 2023, as published. All Members voted yes, and the motion carried.

Chair Adams asked if there were any Public Comments on matters not appearing on this Agenda-There were none.

Chair Adams asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms greeted the Board, wished everyone a Happy Thanksgiving, and let the Board know he will be off Thanksgiving week, over out of town for the holiday.

Mr. Helms then reviewed the October 2023 Financial Statement with the Board and answered questions.

Mr. Helms stated that the insurance line for Public Risk Management will reflect every quarter now instead all at once in October. Mr. Helms stated that nothing was out of place and the Airport's financials look good.

Continued-Page Two
Minutes of November 13, 2023

Mr. Githens moved; Ms. Pfeiffer seconded made motion to approve the October 2023 Financial Statement. All members voted yes; and the motion carried.

Mr. Helms stated that Resolution #1279 was an 80/20 grant to fund the rehabbing of the Air Traffic Control Tower; new bolts, paint, etc.

Airport Attorney- Had nothing to report, wished everyone a Happy Thanksgiving and will review 5 Resolutions with the Board at the end of the agenda.

Under Old Business- There was no Old Business.

Under New Business-There was no New Business.

Resolutions-

Resolution No. 1278. A Resolution of the Bartow Municipal Airport Development Authority to Amend the Fiscal Year 2023-2024 Budget.

Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1278.

All members voted yes, and the motion carried.

Resolution No. 1279. Public Transportation Grant Agreement for Bartow Executive Airport Rehabilitate Air Traffic Control Tower.

Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1279.

All members voted yes, and the motion carried.

Resolution No. 1280. Lease with Pro Metal Coating, II, Inc. Building #228 (638 Cessna Street) for a Primary Term of Two (2) Years, with One (1), Two (2) Year Options at \$2,650.00. (Lease Renewal)

Mr. Githens moved; Mr. Longworth seconded to Adopt Resolution No. 1280.

All members voted yes, and the motion carried.

Continued-Page Three
Minutes of November 13, 2023.

Resolution No. 1281. A Resolution Ratifying a Contract with Public Risk Management and the Bartow Municipal Airport Development Authority.

Mr. Longworth moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1281.

All members voted yes, and the motion carried.

Resolution No. 1282. One Year Security Service Agreement with Edward's Airport Security Agency.

Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1282.

All members voted yes, and the motion carried.

Mr. Githens asked why Mr. Terry Beacham and Ms. Michelle Mathews were listed on the Resolutions and Mr. Helms stated that Terry and Michelle were designated signees, that could execute the resolutions in his absence, as Deputy Director and Airport Authority Board Vice-Secretary.

There being nothing further to discuss Chair Adams adjourned the meeting at 5:51 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: _____



CHAIRPERSON

ATTEST: _____



SECRETARY